

Final Design Submission

Date: _____ Lot # _____

Address of Project _____

Owner _____ Architect _____

Address _____ Address _____

_____ Zip _____ _____ Zip _____

Telephone _____ Telephone _____

Email _____ Email _____

Landscape Architect _____ Contractor _____

Address _____ Address _____

_____ Zip _____ _____ Zip _____

Telephone _____ Telephone _____

Email _____ Email _____

FINAL DESIGN CHECKLIST

Please check off each item as they apply. If any of the items on the list are not completely addressed and fully completed, the submittal will be considered incomplete and will not be included on the agenda for review.

- \$10,000 Refundable Builder Deposit**
- \$2,500 Non-refundable Construction Impact Fee**
- (2) hard copies and digital file in .pdf format**
- Completed Final Design Form**
- 1" = 20' scale Site Plan indicating:**
 - Existing topography
 - Existing trees greater than 6" DBH
 - New grading lines
 - Driveway layout
 - House footprint and other proposed structures with finished floor elevations
 - Location of proposed hardscape improvements (walls, patios, walkways, etc.)
 - Limits of disturbance and overall SF of disturbed area
 - Setbacks
 - Septic and repair fields



- Proposed utility locations
- Proposed location of hardscape improvements (walls, patios, walkways, etc)
- Proposed fencing
- Mechanical equipment
- Proposed locations for waste dumpster and portable toilet

- 1" = 20' (minimum) Preliminary Landscape Plan indicating:
 - Landscape beds
 - Plant species with approximate count - see *Planting* section for requirements.
 - Landscape lighting plan
 - Other landscape features such as paths, rain gardens, boulders, etc.

- 1" = 20' scale Tree Preservation Plan indicating:
 - Trees identified for preservation with the species, diameter at breast height (DBH)
 - Location of tree protection fencing and / or other protection measures

- 1" = 20' scale Stormwater Management Plan indicating:
 - Silt fencing and other temporary erosion control measures
 - Location of permanent stormwater control features
 - Final calculations of volume and flow rates

- 1/4" = 1'-0" scale Floor Plans for all floors indicating:
 - Wall dimensions
 - Room names
 - Area calculations: square footage of conditioned spaces and outdoor spaces

- 1/4" = 1'-0" scale Exterior Elevations (perspective drawings are helpful if available), accurately depicting:
 - Windows and doors
 - Proposed garage doors (with detail and spec sheet)
 - All proposed trim, fascia, bands, brackets, and braces
 - Porches, columns, and railings
 - All wall penetrations, including mechanical / plumbing exhausts
 - All roof penetrations
 - Finished grade lines
 - Exterior lighting (submit spec sheets for decorative fixtures)

- Wall Sections/Details indicating detail for exterior elements including but not limited to:
 - Roofs, eaves, cornice, rakes
 - Window and door trim
 - Chimney caps

- Terraces and porches
- Railings
- All visible material transitions (siding to stone, sill caps, water tables, etc.)

- Final exterior palette and samples of all exterior materials and colors.

- Energy Star compliance documentation including:
 - Intended certification method: Prescriptive Path or Performance Path
 - Builder's Energy Star Partnership Agreement
 - Energy Star Home Energy Rater

Notes:

DRC ACTION Approved _____ Disapproved _____
** See attached comments from the DRC

