

Sovereign Oaks HOA Board Meeting Minutes (Draft)

Date: 2.7.23 (Approved 3.14.23)

Board Members Present:

Kirsten Kern, Mark Jordan, Mike Newton, Catherine Stelpflug, and Beth Kainic

Additional HOA Members Present: Ona Cavey, Julie Brown, Tim Owings

Others Present: None

Meeting Called to Order: 7:02 pm

Meeting Adjourned: 8:35

Executive Session Called to Order: 8:35

Meeting Adjourned: 8:43

Next Meeting: 3.7.23, (First Tuesday of the month)

Topic	Notes	Next Steps/ Person Responsible
Previous Meeting Follow-up	The board approved the previous month's minutes from 1.10.23.	
HOA Members Speaking to BOD	<p>Neighbor community reaching out: Kirsten shared email from a neighboring community interested in how our community decisions are made, and interested in an artist walk.</p> <p>Artist Walk: Ona and Julie presented an idea for an art walk for the neighborhood, it could be only within the neighborhood, for neighbors only, or open to the public. -Way to repair SO's reputation in the Riceville area -Benefit to artists -Creates a charitable channel to the artist's choice of charities</p> <p>Kirsten offered that we might want to keep it within the neighborhood bc we will have to be careful of setting a precedent that could require us to allow open house types of events that are open to the public for any businesses that neighbors have, who may want to hold events to promote their business. It was decided to at least start with it only open to neighbors and their guests, and then we can all decide what this should be in any future iterations.</p> <p>Tim: First, Tim thanked the board for the work we do to guard the integrity of our documents - covenant, bylaws, etc. Dues: Tim expressed that he has received multiple emails regarding his</p>	

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	<p>HOA.</p> <p>All BOD members were surprised to hear about the notices and apologies were offered to Tim.</p> <p>Mark: These are automatically generated, but can be set as to when it generates. We will ask Kristin E. to look into changing those settings.</p> <p>Dues payments are dictated in our covenants. It is currently, \$1,500 that is due by Jan. 1st.</p>	<p>Mark to check in with Kristen about changing timing of these</p>
<p>Treasurer</p>	<p>Beth: Handed out printouts of the budget.</p> <ol style="list-style-type: none"> 1. Wells Fargo posted a large amount of interest, apx. 1,700, WF says this is due to rising interest rates 2. Appears that we failed to donate the \$500 budgeted to the Fire Department. Will correct this. To: Riceville Volunteer Fire Department, \$250 To: Riceville Firemen's Fund, \$250 3. Administrative Expenses: a gift card to board members, Brad and Javier when they rolled off. 4. Owners Late on Dues: Have 30 lots past due. 5. Tax return filing discussed 	<p>Beth: Call Art to ask if he knows whether we have filed a tax return previously.</p>
<p>Com- mittee Business</p>	<ol style="list-style-type: none"> 1. Facilities - <ol style="list-style-type: none"> a. Front gate still broken, gate guys estimate \$2,800 and they want half up front from the person paying. So, since Livingstone is the builder man worked for, they will pay if needed. b. The little house at entrance needs maintenance; Mike working with neighbors and trades people to get the needed work planned and done. A quote is coming for replacing the branch with a metal branch. We can post a notice for volunteers to help once they determine all that is needed. 2. DRC - <ol style="list-style-type: none"> a. No new business 3. Trails & Landscape - <ol style="list-style-type: none"> a. Hawberry trailhead to the swimming hole has been opened up. b. Art Mandler and Sarah Tambor have cut a trail through their land for neighbors to use, coming and going from Greenhouse to the 	

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	<p>street, south of their home. It would be nice for folks to know this has been their generosity. Maybe add to Hot Topics?</p> <p>c. Front Fence will be an ongoing job of upkeep. It needs considerable maintenance and repair work which is being planned by the Trails committee.</p> <p>d. Working on an update for our neighborhood map with trails</p> <p>4. Social -</p> <p>a. No updates since the last meeting. The Social Committee has the first meeting of the year this coming Sat. That information will be added here after that meeting.</p>	
Website	<p>Updating the website Sections Needed on Website</p> <p>-Board member names and contact info needs to be updated in a couple of documents, as well.</p> <p>-Timing of monthly BOD's meeting needs to be updated to state, "Every first Tuesday at 7:00".</p>	
New Business	<p>a. The feedback on signage has been that people do not want so many signs so we will only have the one speed limit sign with an additional piece below that states, No Solicitation.</p>	
Hot Topics	<p>-Mandler's Trail (if ok with them)</p> <p>-Social Committee info.</p> <p>-Post meeting addition: Announce Beth's appointment to the board</p>	
Next Meeting Agenda		