

Sovereign Oaks HOA Board Meeting Minutes

Date: 7.11.23 (Approved 8.8.23)

Board Members Present:

Kirsten Kern, Mike Newton, Catherine Stelpflug, Mark Jordan

Additional HOA Members Present: Matt Kern

Others Present: None

Meeting Called to Order: 7:05 - 7:57; 8:15 - 8:49 pm

Meeting Adjourned:

Executive Session: 7:57 - 8:15

Next Meeting: 8.1.23, (First Tuesday of the month) *Meeting moved to 8.8.23

Topic	Notes	Next Steps/ Person Responsible
Previous Meeting Follow-up	The board approved the previous month's minutes. Motion: Kirsten Second: Mike	CS to email to Rebekah for website
HOA Member	Matt Kern came to present a proposal for the old greenhouse area: a. Old Greenhouse area- based on the challenges of no parking, no bathroom, and high expense, T&L has come up with a reasonable way to clean up the area and create a parklike atmosphere, making use of the existing pad. Making it aesthetically pleasing and able to be added to in time, if HOA members so choose.	
Treasurer	Beth had emailed out the budget: 1. Discussion of the policy for late fees for Assessments: -Vote is now unanimous, with Mark's vote. -Discussion of how to notify owners and to be sure to add to information for Annual HOA Meeting -Go ahead and distribute information (4b - 4e from June minutes) a. Send Hot Topic version to BOD b. Send to Rebekah for the Website Under "Rules, Regulations, and Policies" c. Send to Valerie for new owners asking for HOA guidelines, "Rules, Regulations, and Policies" d. Send to Amanda for Hot Topics 2. Beth presented budget	HOA bookkeeper, to email Treasury Report to Treasurer; After BOD meeting, Secretary to email to Rebekah for website

Sovereign Oaks HOA Board Meeting Minutes

Date: 7.11.23 (Approved 8.8.23)

<p>Com- mittee Business</p>	<p>1. Facilities -</p> <ul style="list-style-type: none"> a. Shed at entry in process of clean up, painting and repairs scheduled. Sign will be put up once the building's work is completed. b. New Mailbox set ordered. <p>2. DRC -</p> <ul style="list-style-type: none"> a. Mike provided update on the DRC's work. b. Valerie (DRC secretary) sends all new residents pertinent information upon move-in <p>3. Trails & Landscape -</p> <ul style="list-style-type: none"> b. Landscape - Hired crew has not been keeping property up as expected per their contract c. Old Greenhouse area- Up for further ideas from HOA members d. Purchase of some of the equipment used for trail maintenance may be better than volunteers continuing to use their own. This is being looked into and evaluated. e. Plan is to drop creating an expensive Pavillion, and instead fill in the area surrounding the existing concrete pad with soil and grass seed to level it up to the pad. Add this to Annual Meeting information. Open to further development once ideas are more complete. <p>4. Social -</p> <ul style="list-style-type: none"> a. No news. Ice Cream Truck event not scheduled. 	
<p>Con- tinuing Business</p>	<p>Rules, Regulations, and Policies: The board members present, and later Mark, voted unanimously in favor of a new policy for distributing assessments/dues statements.</p>	
<p>Hot Topics</p>	<p>BOD News: -If you find mail from a non-resident, in your mailbox, please contact Mike Newton (director@soverignoaks.com)</p>	
<p>Next Meeting Agenda</p>	<p>-Set date for annual meeting and work on agenda</p>	