

# Sovereign Oaks HOA Board Meeting Minutes

Date: 11.7.23 (Approved 12.5.23)

## **Board Members Present**

President: Beth Kainic

Vice President: Mark Jordan

Treasurer: Sam Cooke

Secretary: Catherine Stelpflug

Director: Mike Newton

**Additional HOA Members Present:** None

**Others Present:** None

**Meeting Called to Order:** 7:00 pm

**Meeting Adjourned:** 8:22 pm

**Executive Session:** 7:55 - 8:15 (See notes below Minutes)

**Next Meeting: Dec. 5th, (every first Tuesday)**

Topic	Notes	Next Steps/ Person Responsible
Previous Meeting Follow-up	The board approved the previous month's minutes. Motion: Beth Second: Mark	CS to email to Rebekah for website
New Business	Beth shared that Georgia is offering to put together a neighborhood directory. All agreed that she can connect with Nathan and take on this project	
Treasurer	Beth and Sam discussed the turn over to Sam  Sam presented the current budget; it was a regular month, nothing new.  Beth and Sam, as well as Kirsten Kern, met with Wells Fargo and transitioned the HOA bank accounts and check signing authority to Beth, as President, and Sam as Treasurer.  Discussed methods of communications for upcoming HOA Dues Statements -USPS mail and email	
Committee Business	1. Facilities -  a. Fence \$1,800 actual cost, \$10,560 was the estimate, our neighbors' labor saved all of us a considerable amount of money	

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	<p>-Better wood was used, and metal can be added to keep the boards from bowing. Once the metal is placed it will keep all boards from bowing.</p> <p>-Mike suggested we use some of that savings to add a metal support at every one of the slats. This would form a support that is needed and it would give a beautiful look to our fence. These pieces could be decorative to match the sign post</p> <p>-41 pieces would be needed and Mike has requested a quote on them</p> <ul style="list-style-type: none"> <li>b. Mike mowed the grass around the picnic area</li> <li>c. Mike ordered a new sign for the trail head that says, "Picnic Area"</li> </ul> <p>2. DRC -</p> <ul style="list-style-type: none"> <li>a. 7 New Builds up and running by April</li> </ul> <p>3. Trails &amp; Landscape -</p> <ul style="list-style-type: none"> <li>a. Planted 2 maple trees at entry</li> <li>b. Cleared Muster Field</li> <li>c. Cleaned up Bamboo Forest trail</li> <li>d. Cleared the trailhead off Hawberry</li> <li>e. Using new hedge trimmer has made this work much easier; this was a wise investment</li> </ul> <p>4. Social -</p> <ul style="list-style-type: none"> <li>a. Second Annual Chili Cook Off was a success</li> <li>b. Next, Cookie Exchange</li> <li>c. Next book club book: 7:00 on Nov. 15th at the Klippel's home, The Anomaly a Novel, by Herbe Le Tellier</li> </ul>	
<p>Con- tinuing Business</p>	<p>None</p>	
<p>Hot Topics</p>	<p>As discussed, and requested, by the membership at the annual meeting in September, the HOA Board has formed an Investment Advisory Committee.</p> <p>The new committee will have its first meeting soon, and on an as needed basis going forward to discuss appropriate investment options available and make recommendations to the Board regarding investing our HOA funds. Members of the new committee will be Brad Allen and Don Hallowes, as well as our Treasurer, Sam Cooke.</p>	
<p>Next Meeting Agenda</p>		

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