

# Sovereign Oaks HOA Board Meeting Minutes

Date: 9.13.23 (Approved 11.7.23)

## Board Members Present:

Kirsten Kern, Beth Kainic, Catherine Stelpflug, and Mike

**Additional HOA Members Present:** Sam Cooke

**Others Present:** None

**Meeting Called to Order:** 7:00

**Meeting Adjourned:** 8:45

**Executive Session:**

**Next Meeting:** TBD (-likely will skip Oct. since we will have another meeting this month, the Annual Meeting at the end of Sept.)

Topic	Notes	Next Steps/ Person Responsible
Previous Meeting Follow-up	The board approved the previous month's minutes. Motion: Kirsten Second: Mike	CS to email to Rebekah for website
Treasurer	Beth shared the current budget and the proposed budget in the format that will be used for the Annual meeting. This was carefully reviewed and discussed to make certain everything is clear and correctly attributed.  Beth will review these in detail at the Annual Meeting, and will note to the HOA that the taxes had not been paid last year, but have been paid now and are caught up, and our budget is up to date.	
Committee Business	Committee business was not discussed at this meeting except to note how each will be presented at the Annual Meeting.  Each committee member outlined what they will be presenting.	
Planning for Annual Meeting	Further planning for how to present each portion of the Annual Meeting, talking points, and who will present each was discussed in detail. Plans were discussed for how to efficiently and transparently count votes.  -Plans for greeting, passing out paperwork, and passing out Honey Tickets were also discussed.  -Volunteers to help with the meeting are: Steve and Julie Brown, and	

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	Amanda Gavin	
Hot Topics	It was decided that notices through mail, email, and previous HTs has provided plenty of awareness regarding the Annual Meeting, and there are no other HTs at the moment. We may have some HTs resulting from the Annual Meeting.	
Next Meeting Agenda		